

## Students: Drop a Class

1.	Click the Student Dashboard tile.																											
2.	Select "Enrollment."																											
3.	Select "Drop Classes."																											
4.	<p>If applicable, select the appropriate term from the Term dropdown menu.</p> <div data-bbox="358 659 708 789" style="border: 1px solid #ccc; padding: 10px; margin: 10px auto; width: fit-content;"> <p><b>Drop Classes</b></p> <p>Term: Fall 2022-2023</p> </div>																											
5.	Check the box(es) for the class(es) you wish to drop.																											
6.	<p>Click the <b>Drop Selected Classes</b> button.</p> <div data-bbox="358 932 1349 1213" style="border: 1px solid #ccc; padding: 10px; margin: 10px auto; width: fit-content;"> <p>Term: Fall 2022-2023</p> <p><b>Select classes to drop and then select Drop</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>CLASS</th> <th>DESCRIPTION</th> <th>DAYS</th> <th>START</th> <th>END</th> <th>ROOM</th> <th>INSTRUCTOR</th> <th>UNITS</th> <th>STATUS</th> </tr> </thead> <tbody> <tr> <td>&gt; CMS 403 H001-LEC (7079)</td> <td>Political Comm</td> <td>TuTh</td> <td>11:00 am</td> <td>12:15 pm</td> <td>CH 102</td> <td>Laura Alberti</td> <td>3</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>&gt; ENG 333</td> <td>Technical Writing</td> <td>TuTh</td> <td>9:30 am</td> <td>10:45 am</td> <td>LAB 201</td> <td>Keri Miller</td> <td>3</td> <td><input type="checkbox"/></td> </tr> </tbody> </table> <p style="text-align: right; margin-top: 10px;"><b>Drop</b></p> </div>	CLASS	DESCRIPTION	DAYS	START	END	ROOM	INSTRUCTOR	UNITS	STATUS	> CMS 403 H001-LEC (7079)	Political Comm	TuTh	11:00 am	12:15 pm	CH 102	Laura Alberti	3	<input checked="" type="checkbox"/>	> ENG 333	Technical Writing	TuTh	9:30 am	10:45 am	LAB 201	Keri Miller	3	<input type="checkbox"/>
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7.	<p>If the drop is successful, you will receive a confirmation.</p> <div data-bbox="358 1356 930 1751" style="border: 1px solid #ccc; padding: 10px; margin: 10px auto; width: fit-content;"> <p style="text-align: center;"><b>Drop results</b></p> <p style="text-align: center;">Drop results of 1 class for the term Fall 2022-2023.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>CLASS</th> <th>STATUS</th> </tr> </thead> <tbody> <tr> <td>CMS 403</td> <td><span style="color: green;">■</span> Success</td> </tr> </tbody> </table> <p style="text-align: center; margin-top: 10px;">This class has been removed from your schedule.</p> <p style="text-align: center; margin-top: 10px;"><b>OK</b></p> </div>	CLASS	STATUS	CMS 403	<span style="color: green;">■</span> Success																							
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