

## Request to Change/Add/Remove PI/PD

Account #

Sponsor:

Action:

CHANGE Principal Investigator/Project Director	
From (name):	Employee ID:
To (name):	Employee ID:

ADD Principal Investigator/Project Director	
Name:	Employee ID:

REMOVE Principal Investigator/Project Director	
Name:	Employee ID:

**>Attach memo explaining action.**

I have read, understood, and am in compliance with The University of Southern Mississippi’s policies on Conflict of Interest (see <https://usm.edu/research/financial-conflict-interest>) and its eligibility requirements (<https://www.usm.edu/research/eligibility-requirements>). As Principal Investigator/Project Director, and on behalf of all other covered individuals involved in the project (as defined in the COI policies referenced above), I agree to accept responsibility for the administrative and technical conduct of this project and to comply with university and sponsor management and guidelines.

**New Project Director:**

Signature Date

**Action Approved:**

Department Chair or Director Date Dean Date

Vice President for Research Date  
(Optional: Chair/Director and/or Dean to determine if applicable.)

**Acknowledged:**

Director, ORA-PAM Date

<b>For ORA-PAM use:</b>	
Sponsor prior-approval required?	
Yes	No