Prefix	Mr.
Name	OLLI Sample
Street Address	118 College Drive #5055 Hattiesburg, MS 39406 United States
Phone	(601) 266-6554
E-mail Address	olli@usm.edu
I am a US citizen	Yes
I am	a first-time OLLI instructor
Brief Biography: Please share a brief description of yourself and your qualifications for teaching using third person. Example: Jane Doe is a retired banking and finance professional who studied at USM.	OLLI is a member-driven organization. We are guided by an extraordinary advisory board comprised of members from both chapters of our program with varying years of experience with OLLI and a host of professional and civic engagement. The OLLI Advisory Board includes officers who serve one-year terms and the chairs of our various committees.
OLLI member or staff who asked you to teach this course (if applicable).	Paula Mathis
Subject area	Personal Enrichment
I would like to teach during	Term I-Tuesday, September 6 - Friday, October 7 (Five Weeks)
My Course Title is	Osher Lifelong Learning Institute Instructor Form
Course Description	Do you like to Learn? Exercise? Travel? Are you 50 or older? OLLI is the place for you! Members of the Osher Lifelong Learning Institute (OLLI) are active adults who share a love of learning. Members enjoy innovative and enriching programs in an inclusive environment with others who share their interests. Many members are retired, but it is not a requirement to join, nor do you need to be a graduate or otherwise affiliated with Southern Miss. Our members come from a wide range of backgrounds, vocations, and connections to local community.
Preferred Course Setting	Seminar-Meets one time for two hours

If you have chosen to host a Field Trip or Meet Up, will members attending who require ADA accommodations due to dependency upon a wheelchair, walking cane or walker have accessibility?	Accessible
Will you teach in the Zoom platform if we are unable to meet in person?	Yes, I am familiar with Zoom and feel comfortable using it.
I will teach	on the Hattiesburg campus
Are you willing to teach a hybrid class (i.e., teaching an in-person class and simultaneously casting it on Zoom, with support of the OLLI staff)?	I am willing to teach a hybrid class.
What is the minimum number of students you are willing to teach?	5
What is the maximum number of students you are willing to teach?	15
Preferred Day #1	Monday
Preferred Time #1	9:30 a.m.
Preferred Day #2	Tuesday
Preferred Time #2	9:30 a.m.
If there are certain dates you would like to teach, please list them in order of your preference.	June 13 or 14
Do you have additional requests?	I will need help learning the zoom program.
Course Materials (if applicable): Please attach your course material to an email and send it to olli@usm.edu three working days prior to the scheduled class date.	Materials: Pencil and paper
Additional cost for materials provided or entry fees? If so, what is the cost and description.	$50 membership fee for HB campus
Please upload an item(s) the OLLI staff can share with members to promote your class (e.g., a flyer or short video).	https://usmforms.formstack.com/admin/download/file/12887763787
I choose to	volunteer my time.

If requesting compensation: (You must complete the New Hire Paperwork OLLI will soon email you and return it to USM Human Resources, including a W-9 form and a background check, within three weeks of receipt of class acceptance. Employment forms may also be found at https://www.usm.edu/employment-human-resources/new-employee-forms.php. Instructors who request payment will receive pre-tax wages of $18/hour ($180 per class or $36 per seminar). If your course has fewer than 10 students registered, OLLI reserves the right to prorate your compensation or cancel. Failure to complete all required forms prior to the beginning of the semester in which you are teaching will result in cancellation or postponement to another term. You may choose to volunteer instead.)

I have never worked for USM.

I acknowledge and accept the above terms.